

First Florida Credit Union | Making an External Transfer

In a few easy steps, you can send funds to accounts outside of First Florida Credit Union.

You have two options to do this. You can complete external transfers through the transfers and bill payer widget, or you can use pay a person in the bill payer menu.

Both options are available in the desktop and mobile versions of online banking.

In the desktop version, you can complete the first option by going to the "Transfer and bill payer" widget and selecting "Transfers." Then go to the classic tab at the top. Click the first link with the plus sign icon labeled "Add an account to make a transfer," and then select the option "Add an external ACH account." You will need the external institution's routing number and the account number of the party to which you are sending the funds.

You will then be prompted for authentication and verification. You can select which contact method you would prefer to receive this. The system will then send two deposits to the external account to confirm it. These trial deposits can take up to three business days to post. Once you have these amounts sent to that external account, return to the dashboard to confirm the accounts. Verification is not required each time a transfer is made. Once these amounts have been confirmed, the external account is ready for transfers.

If you want to set up external transfers in the mobile app, go to "Transfers," "Add account," and then tap "Add an external ACH account." From there, complete the same verification and confirmation steps.

You can also visit the Bill payer widget in online banking on a desktop or the mobile app for an alternative way to send external transfers.

To use bill payer in online banking on a desktop, click the transfer and bill payer widget and go to "Bill payer." In the payments menu, you can add a payee using the "Add a payee" button on the left side of the dashboard, then use the options to search the payee directory or add people you need to pay, such as a company. For Example, credit card, utilities, or cable. Alternatively, you can select the option "Pay a person," such as a friend or a relative. Continue following the instructions to complete the process. You are now ready to send funds to external accounts.

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When using the bill payer widget on the mobile app, tap “Add and manage payees.” Then you can select “Add a payee,” either business or personal. Then complete the form with the information requested. Continue following the instructions to complete the process.

You are now ready to send funds to external accounts.